

MONTANA STATE PLAN & POLICY MANUAL
CHAPTER TWO

Policy Number 2.10

WIC Trainings/Meetings/Conferences
Revised/Effective Date: October 1, 2012

Title: WIC Trainings/Meetings/Conferences

Purpose

To ensure participation in regional and/or national WIC-related meetings and conferences.

Authority

P.L. 111-296 Health, Hungry-Free Kids Act of 2010.

Policy

Public Law 111-296 requires that Federal/State agreements include a provision supporting full use of Federal funds and excluding such funds from State budget restrictions or limitations including hiring freezes, work furloughs, and travel restriction.

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- I. By October 31, 2012, participate in the Mountain Plains Region WIC Directors meeting in Nebraska.**
 - A. Send the WIC Director and any other staff (vendor coordinator, nutrition coordinator, etc.) as requested to the Mountain Plains Region WIC Directors meeting.
 - II. By March 30, 2012, participate in the National WIC Association Leadership Conference in Washington, D.C.**
 - A. Send two (2) staff to attend the conference and meet with Montana Representatives and Senators to provide a program update as appropriate.
 - III. By May 31, 2013, participate in the 2013 National WIC Association Annual Conference in Little Rock, Arkansas.**
 - A. Send four (4) WIC staff to attend the conference and cover the four training tracks offered. This conference is being hosted by the Mountain Plains Region in 2012; Montana Staff will assist in the management of the conference.
 - IV. Training for new state staff.**
 - A. Send new state staff to the Mountain Plains Regional Office to receive training in their specific targeted area of the WIC Program (nutrition, management, vendor, administration).
 - V. By September 30, 2013, participate in the EBT Users Group & Technology Conference.**
 - A. Send two (2) staff to the EBT Users Group & Technology Conference to bring back information on implementing Electronic Benefit Transfer and building integrity into EBT for WIC programs.
 - VI. Facilitate throughout the year monitoring and technical assistance visits to local agencies.**
 - A. Provide local agency training in August/September on all State Plan changes and new policies. Participate in the Family and Community Health education meeting and WIC training day. Provide training on WIC issues and other topics that affect the WIC population (breastfeeding, nutrition, vendor issues, etc.).
 - VII. Participate in all SPIRIT Users Group and Executive Steering Committee and Acquisition Working Group Meetings.**
 - A. Send appropriate staff to attend face to face SPIRIT Users Group meeting, face to face ESC meetings, and Acquisition Working Group as scheduled during the year.
 - VIII. Participate in EBT Implementation Activities as Required.**

A. Level 1 and Level 2 certifications and other meetings and trainings as required.